

LANCASTER COUNTY FOOD SERVICE WORKER I

NATURE OF WORK

This is entry level food service work distributing regular and prescribed therapeutic meals and snacks.

Work involves responsibility for serving proper consistency and quantity of prepared food items on individual meal trays according to physician prescribed diets; and preparing and serving beverages and snacks. Work also involves removing dirty dishes, silverware and trays from dining areas; cleaning tables, carts, serving areas, coffee makers and toasters; rinsing and washing pots, pans, serving utensils, silverware, dishes and glasses; and storing clean serving items. Supervision is received from a technical or administrative superior with work reviewed in the form of compliance with facility and state regulations and results achieved.

EXAMPLES OF WORK PERFORMED

Work trayline, serving hot and cold food items according to physician requirements specified on resident's diet card; place trays on food cart and transport cart to assigned floor for distribution; return carts to kitchen with dirty dishes, silverware and trays.

Rinse, scrub and wash dishes, glasses, pots and pans, trays and utensils by hand and in mechanical dishwasher; clean and disinfect serving carts.

Load and unload dishwasher; replace/store clean serving dishes, utensils, trays, plates, pots, pans and glassware; wrap clean silverware in napkins.

Pour beverages and food supplements for snack and meal trays.

Wash, sweep and mop the kitchen area where needed.

DESIRABLE KNOWLEDGES, ABILITIES, AND SKILLS

Some knowledge of trayline procedures used in serving meals to large groups of people.

Some knowledge of the care and cleaning of kitchen utensils, appliances and equipment.

Ability to perform heavy lifting.

Ability to operate simple mechanical equipment.

Ability to prepare and serve a variety of foods and beverages based on dietary needs and restrictions.

Ability to establish and maintain effective working relationships with co-workers.

Ability to understand and effectively carry out oral and written instructions.

Ability to utilize common food service utensils and equipment.

DESIRABLE TRAINING AND EXPERIENCE

Graduation from a junior high school or equivalent plus some experience in food service activities.

MINIMUM QUALIFICATIONS

Graduation from a junior high school or equivalent or any equivalent combination of training and experience which provides the desirable knowledges, abilities and skills.

NECESSARY SPECIAL REQUIREMENT

Employees in this class working at Lancaster Manor must meet such physical and health requirements necessary for employment in a licensed nursing facility as required by the State of Nebraska.

Approved by: _____
Department Head

Personnel Director

Revised 5/00

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